

# **Project Management: Advanced**

## **Course length: 1 Day**

### **Course Description**

This builds on the skills taught in Project Management: Intermediate. Students will learn about contracts, procurement, solicitation, integration, and the project management process. Course activities will cover discussing types of contracts, identifying the role of procurement planning, soliciting contractors, evaluating proposals, negotiating contracts, developing a project plan, and implementing a work authorization system. Students will also identify process groups and variables, write closeout reports, and identify different methods of project termination.

### **Course Content**

#### **Unit 1: Procurement planning**

Topic A: Fundamentals of contracts  
Topic B: Procurement planning

#### **Unit 2: Planning, soliciting, and selecting**

Topic A: Solicitation planning  
Topic B: Selection

#### **Unit 3: Contract administration and closeout**

Topic A: Contract administration  
Topic B: Elements of contract administration

#### **Unit 4: Project integration and plan development**

Topic A: Integration  
Topic B: Project planning

#### **Unit 5: Implementing plans and controlling change**

Topic A: Implementing the plan  
Topic B: Controlling change

#### **Unit 6: The project management process**

Topic A: The process  
Topic B: Initiation and planning

#### **Unit 7: Execution, control, and project closeout**

Topic A: Project execution  
Topic B: Controlling a project  
Topic C: Closing a project

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*If you have any questions about this course, please call CompuTrain at (713) 349-9186.*